

# **EXHIBIT C**



## Service of Process Transmittal Summary

**TO:** MARK SPROAT  
Follett Corporation  
3 Westbrook Corporate Ctr Ste 200  
Westchester, IL 60154-5728

**RE:** Process Served in Texas

**FOR:** FOLLETT HIGHER EDUCATION GROUP, LLC (Domestic State: IL)

### ENCLOSED ARE COPIES OF LEGAL PROCESS RECEIVED BY THE STATUTORY AGENT OF THE ABOVE COMPANY AS FOLLOWS:

**TITLE OF ACTION:** Re: LETICIA WHITE // To: FOLLETT HIGHER EDUCATION GROUP, LLC

**CASE #:** 2024DCV2562

**NATURE OF ACTION:** Employee Litigation - Discrimination

**PROCESS SERVED ON:** C T Corporation System, Dallas, TX

**DATE/METHOD OF SERVICE:** By Traceable Mail on 06/04/2024

**JURISDICTION SERVED:** Texas

**ACTION ITEMS:** CT will retain the current log  
Image SOP  
Email Notification, MARK SPROAT msproat@follett.com  
Email Notification, Felisha Phillips fphillips@follett.com  
Email Notification, SUHAIB GHAI sghazi@follett.com  
Email Notification, Moira Forret mforret@follett.com  
Email Notification, Elizabeth Edelstein eedelstein@follett.com  
Email Notification, Enrique Salgado esalgado@follett.com

**REGISTERED AGENT CONTACT:** C T Corporation System  
1999 Bryan Street  
Suite 900  
Dallas, TX 75201  
866-401-8252  
LargeCorporationTeam@wolterskluwer.com

The information contained in this Transmittal is provided by CT for quick reference only. It does not constitute a legal opinion, and should not otherwise be relied on, as to the nature of action, the amount of damages, the answer date, or any other information contained in the included documents. The recipient(s) of this form is responsible for reviewing and interpreting the included documents and taking appropriate action, including consulting with its legal and other advisors as necessary. CT disclaims all liability for the information contained in this form, including for any omissions or inaccuracies that may be contained therein.

Legal-Net Process Service  
1444 Montana Ave. Ste. 210  
El Paso, Texas 79902



7018 3090 0001 8704 2758



75201

RDC 99

RETURN RECEIPT  
REQUESTED

CT Corporation System  
1999 Bryan Street, Ste 900  
Dallas, TX 75201

U.S. POSTAGE PAID  
FCM LETTER  
EL PASO, TX 79901  
MAY 31, 2024

**\$8.97**

S2324A500551-1

75201-428499



# THE STATE OF TEXAS

NOTICE TO DEFENDANT: "You have been sued. You may employ an attorney. If you or your attorney do not file a written answer with the clerk who issued this citation by 10:00 a.m. on the Monday next following the expiration of twenty days after you were served this citation and petition, a default judgment may be taken against you. In addition to filing a written answer with the clerk, you may be required to make initial disclosures to the other parties of this suit. These disclosures generally must be made no later than 30 days after you file your answer with the clerk. Find out more at TexasLawHelp.org."

TO: FOLLETT HIGHER EDUCATION GROUP, LLC, which may be served with process by serving its registered agent, CT CORPORATION SYSTEM, 1999 BRYAN STREET, SUITE 900, DALLAS, TX 75201

Greetings:

You are hereby commanded to appear by filing a written answer to the Plaintiff's Original Petition at or before ten o'clock A.M. of the Monday next after the expiration of twenty days after the date of service of this citation before the Honorable County Court at Law Number 3, El Paso County, Texas, at the Court House of said County in El Paso, Texas.

Said Plaintiff's Petition was filed in said court on 05/28/2024, by Attorney at Law, JOHN A. WENKE, 501 E. CALIFORNIA AVENUE, EL PASO, TX 79902 in this case numbered 2024DCV2562 on the docket of said court, and styled:

LETICIA WHITE  
VS.  
FOLLETT HIGHER EDUCATION GROUP, LLC

The nature of Plaintiff's demand is fully shown by a true and correct copy of the Plaintiff's Original Petition accompanying this citation and made a part hereof.

The officer executing this writ shall promptly serve the same according to requirements of law, and the mandates thereof, and make due return as the law directs.

Issued and given under my hand and seal of said Court at El Paso, Texas, this on this the 29th day of May, 2024

Attest: NORMA FAVELA BARCELEAU, District Clerk, El Paso County, Texas.

CLERK OF THE COURT  
NORMA FAVELA BARCELEAU  
District Clerk  
Enrique Moreno County Courthouse  
500 E. San Antonio Ave, RM 103  
El Paso Texas, 79901



*[Signature]*, Deputy  
JoAnn Acosta

ATTACH  
RETURN RECEIPTS  
WITH  
ADDRESSEE'S SIGNATURE  
Rule 106 (a) (2) the citation shall be served by mailing to the defendant by Certified Mail Return receipt requested, a true copy of the citation.  
Sec. 17.027 Rules of Civil Practice and Remedies Code if not prepared by Clerk of Court.

~~Legal-Not Process Service~~  
\*NAME OF PREPARED BY: 1444 Montana Ave. Ste. 210 TITLE  
ADDRESS: El Paso, Texas 79902  
CITY STATE ZIP

## CERTIFICATE OF DELIVERY BY MAIL

I hereby certify that on the 31<sup>st</sup> day of May, 2024, at 4:00p I mailed to Follett Higher Education group, LLC

defendant(s) by registered mail or certified mail with delivery ~~restricted~~ to addressee only, return receipt requested, a true copy of this citation with a copy of the Plaintiff's Original Petition attached thereto.

R. Cervantes  
Agent  
TITLE

**RETURN OF SERVICE**

Delivery was completed on \_\_\_\_\_, delivered to \_\_\_\_\_  
\_\_\_\_\_ as evidence by Domestic Return Receipt PS Form 3811  
attached hereto.

The described documents were not delivered to the named recipient. The certified mail envelope was returned  
undelivered marked \_\_\_\_\_.

This forwarding address was provided: \_\_\_\_\_

El Paso County, Texas

By: \_\_\_\_\_

Deputy District Clerk

OR

\_\_\_\_\_  
Name of Authorized Person

By: \_\_\_\_\_

**VERIFICATION BY AUTHORIZED PERSON**

State of Texas

County of El Paso

Before me, a notary public, on this day personally appeared \_\_\_\_\_, known to me to be the person  
whose name is subscribed to the foregoing Return of Service, and being by me first duly sworn, declared, "I am  
disinterested party qualified to make an oath of that fact and statements contained in the Return of Service and true and  
correct."

Subscribed and sworn to be on this \_\_\_\_\_ day  
of \_\_\_\_\_.

\_\_\_\_\_  
Notary Public, State of \_\_\_\_\_

My commission expires: \_\_\_\_\_